



DEFENSE LANGUAGE INSTITUTE ENGLISH LANGUAGE CENTER
637TH INTERNATIONAL SUPPORT SQUADRON
JOINT BASE SAN ANTONIO - LACKLAND, TX 78236-5259

28 Dec 2017

MEMORANDUM FOR All Military Departments & Geographic Combatant Commands

FROM: 637 ISS/CC

SUBJECT: DLIELC International Military Student (IMS) Alternate Arrival Calendar Dates for Holiday Periods CY 2019 and CY 2020

1. In accordance with (IAW) the Joint Security Cooperation Education and Training (JSCET), Chapters 7-1 and 10-13, DLIELC in-process briefings are mandatory and prepare IMS for success during their English language training (ELT) at Joint Base San Antonio-Lackland. The content and sequence of the briefings have a meaningful purpose and include the mandatory subjects of computer security, military customs and courtesies, attendance requirements and penalties, academic expectations, emergency management, safety, discipline, local, state and federal laws, medical appointments, Field Studies Program, and finance requirements. The students receive extensive welcome briefings from DLIELC military leadership, the first step in the all-important military acculturation process. All topics are tied to past incident and trend analyses.
2. The Military Departments (MilDep) and Security Cooperation Organizations/Offices should set students up for success by programming timely IMS arrival. IMS normally must arrive no later than Tuesday 1200 HRS in order for the DLIELC staff to register all entry IMS, validate their medical documentation and Invitational Travel Orders (ITO), ensure they are well rested for the two-day in-processing briefings, and coordinate Monday class entry with Academics. Students who arrive late for in-processing will have their class entry delayed a week.
3. US federal holidays and Air Education and Training Command (AETC) Family Leave days impact the scheduling of DLIELC entry in-process briefings. To ensure confirmed entry IMS receive the JSCET-required entry briefings and start ELT the following week, DLIELC has compiled a list of modified report dates for the CY 2019 and CY 2020. This memorandum authorizes the MILDEP to change the DLIELC report dates IAW the new report dates in the Student Training List and the Security Assistance Network Website. DLIELC requests the ITO be amended for the affected students.
4. For IMS arriving at DLIELC during the holiday weeks, tickets need to be purchased so the students will check into DLIELC no later than the new Monday report date indicated on the chart on page two of this memorandum (note: Wednesday report date on 2 Jan 2019*). These report date changes will also be posted to the dlielc.edu website.

WEEK	NEW REPORT DATE	JUSTIFICATION
31 Dec 2018-4 Jan 2019	2 Jan 2019*	31 Dec 2018-1 Jan 2019: AETC Family Leave/Federal Holiday
20-24 May 2019	20 May 2019	24 May 2019: AETC Family Leave
1-5 Jul 2019	1 Jul 2019	4-5 Jul 2019: Federal Holiday/AETC Family Leave
26-30 Aug 2019	26 Aug 2019	30 Aug 2019: AETC Family Leave
25-29 Nov 2019	25 Nov 2019	28-29 Nov 2019: Federal Holiday/AETC Family Leave
23-27 Dec 2019	23 Dec 2019	25-26 Dec 2019: Federal Holiday/AETC Family Leave
30 Dec 2019-3 Jan 2020	30 Dec 2019	1-2 Jan 2020: Federal Holiday/AETC Family Leave
18-22 May 2020	18 May 2020	22 May 2020: AETC Family Leave
29 Jun-3 Jul 2020	29 Jun 2020	3 Jul 2020: Federal Holiday
31 Aug 2020-4 Sep 2020	31 Aug 2020	4 Sep 2020: AETC Family Leave
9-13 Nov 2020	9 Nov 2020	11 Nov 2020: Federal Holiday
23-27 Nov 2020	23 Nov 2020	26-27 Nov 2020: Federal Holiday/AETC Family Leave
21-25 Dec 2020	21 Dec 2020	25 Dec 2020: Federal Holiday

5. The IMSO Squadron POC for this memorandum is Ms. Lisa Hima, Acting Chief, International Resident Flight, 210-671-1284/DSN 473-1284, e-mail lisa.hima@us.af.mil.



AARON J. FRANKLIN, Lt Col, USAF
Commander
637th International Support Squadron